



600.19 Annual Facility Inspection

Number Series: 600 - Corrections Division
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600.19-1 Policy

- I. The Hendry County Sheriff's Office Jail Facility shall be inspected annually according to the regulations as indicated in Florida Model Jail Standards (F.M.J.S.) Section 2.02.
- II. A.F.M.J.S. Certified Inspector shall inspect for compliance with all applicable Florida Model Jail Standards.

600.19-2 Procedures

- I. Each inspection shall consist of two separate components: (1) Correctional Operations, and (2) Medical Compliance. The criteria for each is as stated in F.M.J.S. Section 2.02. Each inspection shall cover:
 - A. Housing
 - B. Food Service
 - C. Sanitation, Maintenance, Safety
 - D. Order and Discipline
 - E. Medical
- II. F.M.J.S. Inspector(s) may confer privately with any member or inmate, and shall have access as requested to all facility records and areas.
- III. An inspection report shall be submitted by the Inspector(s) to the Jail Administrator within 14 days of the inspection completion. The report will contain checklists adequate to record facility compliance with respect to F.M.J.S. standards.

600.19-3 Violations

- I. Serious violations, which are violations posing a substantial and immediate danger to life, health or safety of one or more inmates or employees (**see list in 2.06 F.M.J.S.**), shall require immediate notification to the Officer-in-Charge, or designee.
 - A. A written report shall be provided by the inspector within 24 hours stating the required corrective action.
 - B. Action shall be taken to correct these deficiencies within 24 hours, and a report submitted to the inspector in response to these issues.

- C. Re-inspection shall be made within 48 hours of the time the deficiency was first observed to determine correction, and a report shall be submitted.
- II. Notable violations include any discrepancy to the standards stated in 2.06 F.M.J.S, which are not included under "Serious Violations." One or more notable violations require a "corrective action" plan. The plan shall specify with respect to each violation:
- A. Corrective action(s) to be taken.
 - B. Timetable for corrective action(s) and resources to be used.
 - C. Correction of all violations as soon as practical and substantial progress toward correction(s) is demonstrated within a reasonable time.

REFERENCES

State/Federal Regulations:

Florida Model Jail Standards, Section 2.02

Florida Model Jail Standards, Section 2.06

FCAC:

N/A

PREA:

N/A

Forms:

N/A

Other Policy/ Procedure References:

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